



St. Stephen's Episcopal Church

*Where Love Begets Love*

**Order of Service  
and  
Annual Meeting**

**February 3, 2019**

**10 AM**

**Order of Service and Agenda for Annual Meeting 2019**  
**Fourth Sunday after the Epiphany**  
**Holy Eucharist, Rite II**

Welcome to the Annual Meeting of St. Stephen's Church. We are glad that you are here to worship with us and to join in this part of our conversation about the past, present, and future of this wonderful, faith-filled parish. Everything you need is either in this booklet or on the table.

**Gather**

*We come together to praise God*

Hymn SSH 7	"All who hunger gather gladly"	<i>Holy Manna</i>
BCP, Pg 355	Opening Sentences	
BCP, Pg 355	The Collect for Purity	
Hymnal S-280	The Gloria	<i>Robert Powell</i>

**Word**

*We hear and respond to the story of God's liberating acts*

The Collect of the Day

Almighty and everlasting God, you govern all things both in heaven and on earth: Mercifully hear the supplications of your people, and in our time grant us your peace; through Jesus Christ our Lord, who lives and reigns with you and the Holy Spirit, one God, for ever and ever. **Amen.**

The Lesson 1 CORINTHIANS 13:1-13

If I speak in the tongues of mortals and of angels, but do not have love, I am a noisy gong or a clanging cymbal. And if I have prophetic powers, and understand all mysteries and all knowledge, and if I have all faith, so as to remove mountains, but do not have love, I am nothing. If I give away all my possessions, and if I hand over my body so that I may boast, but do not have love, I gain nothing.

Love is patient; love is kind; love is not envious or boastful or arrogant or rude. It does not insist on its own way; it is not irritable or resentful; it does not rejoice in wrongdoing, but rejoices in the truth. It bears all things, believes all things, hopes all things, endures all things. Love never ends. But as for prophecies, they will come to an end; as for tongues, they will cease; as for knowledge, it will come to an end. For we know only in part, and we prophesy only in part; but when the complete comes, the partial will come to an end. When I was a child, I spoke like a child, I thought like a child, I reasoned like a child; when I became an adult, I put an end to childish ways. For now we see in a mirror, dimly, but then we will see face to face. Now I know only in part; then I will know fully, even as I have been fully known. And now faith, hope, and love abide, these three; and the greatest of these is love.

In the synagogue at Nazareth, Jesus read from the book of the prophet Isaiah, and began to say, "Today this scripture has been fulfilled in your hearing." All spoke well of him and were amazed at the gracious words that came from his mouth. They said, "Is not this Joseph's son?" He said to them, "Doubtless you will quote to me this proverb, 'Doctor, cure yourself!' And you will say, 'Do here also in your hometown the things that we have heard you did at Capernaum.'" And he said, "Truly I tell you, no prophet is accepted in the prophet's hometown. But the truth is, there were many widows in Israel in the time of Elijah, when the heaven was shut up three years and six months, and there was a severe famine over all the land; yet Elijah was sent to none of them except to a widow at Zarephath in Sidon. There were also many lepers in Israel in the time of the prophet Elisha, and none of them was cleansed except Naaman the Syrian." When they heard this, all in the synagogue were filled with rage. They got up, drove him out of the town, and led him to the brow of the hill on which their town was built, so that they might hurl him off the cliff. But he passed through the midst of them and went on his way.

### Discerning Together

At this time we invite you to reflect at your table on the three readings from 1 Corinthians, using the following questions as one of your guides, the other being the Holy Spirit. One person at your table has been asked to take notes of the themes, which will be recorded without attribution.

1. What are one or two of the spiritual gifts God has given you?
2. How might your gifts enhance the mission and ministry of this parish?
3. How do the gifts you bring reflect the love of God and love of neighbor?

*Let's create space so that everyone has an opportunity to lend their voice to this ongoing conversation about our shared ministry. If you are someone who is comfortable talking in groups, please be sure to allow time for the others at your table to offer their wisdom and insights. If you tend to the more quiet side, please take a chance and speak up. We are sincere when we say we want to hear from you.*

The children will participate at their table, with questions specific to them and the invitation to create a picture or word story reflecting their responses.

Heavenly God, you have promised to hear when we pray in the name of Jesus. Therefore in confidence and trust we pray for the Church:

Holy God, enliven the Church for its mission **that we may salt of the earth and light to the world.**

Breathe fresh life into your people. **Give us power to reveal Christ in word and action.**

We pray for the world:

Creator of all, lead us and every people into ways of justice and peace, **that we may respect one another in freedom and truth.**

Awaken in us a sense of wonder for the earth and all that is in it. **Teach us to care creatively for its resources.**

We pray for the community:

God of truth, inspire with your wisdom those whose decisions affect the lives of others **that all may act with integrity and courage.**

Give grace to all whose lives are linked with ours. **May we serve Christ in one another, and love as he loves us.**

We pray for those in need:

God of hope, comfort and restore all who suffer in body, mind, or spirit. **May they know the power of your healing love.**

Make us willing agents of your compassion. **Strengthen us as we share in making people whole.**

We remember those who have died and those who mourn:

We remember with thanksgiving those who have died in the faith of Christ, including William Eldridge, Robert Cole, and Peter Vrahnos, and those whose faith is known to you alone. **Loving God, into your hands we commend them.**

Give comfort to those who mourn. **Bring them peace in their time of loss.**

We praise you for all your saints who have entered into your eternal glory. **May their example inspire and encourage us.**

We pray for ourselves and our ministries:

We ask an awareness of your presence in our Annual Meeting.

Lord, you have called us to serve you. **Grant that we may walk in your presence: your love in our hearts, your truth in our minds, your strength in our wills; until, at the end of the journey, we know the joy of homecoming and the welcome of your embrace, through Jesus Christ our Lord. Amen.**

BCP, Pg 352      Confession & Absolution

BCP, Pg 360      The Peace

### Table

*We offer our gifts, give thanks, and we gather at Christ's banquet*

All are welcome at God's Table to receive Communion or a blessing.

Today we will share Communion at our tables.

Hymn SSH 8      "As we gather at your table"      *Beach Spring*

BCP, Pg 367      Eucharistic Prayer B

Hymnal S-129      The Sanctus      *Robert Powell*

BCP, Pg 364      The Lord's Prayer

BCP, Pg 364      The Breaking of the Bread

Post Communion Prayer      from *Enriching Our Worship*

**God of abundance, you have fed us with the bread of life and cup of salvation; you have united us with Christ and with one another; and you have made us one with all your people in**

heaven and on earth. Now send us forth in the power of your Spirit, that we may proclaim your redeeming love to the world and continue forever in the risen life of Christ our Savior. Amen.

Hymn 707

“Take my life and let it be”

*Hollingside*

## **Reporting and Planning Our Ministry**

### 1. Opening Prayer and Necrology

God our Creator, when you speak there is light and life, when you act there is justice and love; grant that your love may be present in our meeting, so that what we say and what we do may be filled with your Holy Spirit.

We give thanks for the lives of William E. Eldridge, Richard Bruce Cole, and Peter George Vrahnos, all beloved of this community who have transitioned to eternal life you, dear God. We ask an awareness of your continued presence in the lives of all who loved them and continue to grieve their passing.

### 2. Determination of Proper Announcement of the Meeting and Presence of a Quorum

### 3. Appointment of a Recording Secretary for the Meeting

### 4. Acceptance of the Minutes of the Annual Meeting held February 4, 2018

### 5. Presentation of the Slate of Nominations for Election:

- a. Wardens and Vestry Members
- b. Delegates and Alternate Delegates to Diocesan Convention
- c. Nominations Committee

### 6. Acceptance of the Annual Reports of Parish Ministries

- a. Clergy, Wardens, and Staff
  - i. Rector's Message
  - ii. Worship Statistics for 2018
  - iii. Warden for People and Programs
  - iv. Warden for Property and Finance
  - v. Preschool Director
  - vi. Music Director
- b. Liturgical Ministries
  - i. Altar Guild
  - ii. Lectors and Chalicers
  - iii. Ushers
- c. Outreach and Hospitality
  - i. Drumming Camp
  - ii. Interfaith Hospitality Network
  - iii. Friends of Music
  - iv. Coffee Hour
  - v. Food Barrel
  - vi. Christine's Kitchen
- d. Finance and Budget
  - i. Finance Committee Report (Insert)
  - ii. St. Stephen's Preschool Budget
  - iii. St. Stephen's Cemetery Budget
  - iv. St. Stephen's Church Budget

### 7. Open Discussion

## **Sending**

*We go forth as Christ's body in the world*

The Blessing (a Celtic Blessing)

The Wisdom of God, the Love of God, and the Grace of God strengthen you to be Christ's hands and heart in this world, in the name of the Holy Trinity. **Amen.**

Hymn SSH 43 "I, the Lord of sea and sky"

*Daniel L. Shutte*

The Dismissal The response: **Thanks be to God.**

## Upcoming Events

Date	Time	Event
2/10/19	4 pm	Beckerath Organ Recital
3/10/19	9 am	Church Leader University
3/30/19	2 pm	Celebration of New Ministry

## Announcements

Church Leader University: The Diocese of Newark welcomes all wardens, vestry members, treasurers, clergy and other congregational leaders to learn, network and celebrate your ministry. Saturday, March 9, from 9 am to 12 pm at St. Elizabeth's Church in Ridgewood.

Save-the-Dates: We will be having an Adult Formation series in Lent. More information will be coming soon. In the meantime, please mark your calendars to save the following dates: March 10th, 17th, 24th, and 31st; April 7th and 14th. All sessions will be held after church.

## Serving at the Altar, Readers and Ushers

### Today

10 am Readers	Jean James, Peter Wick
Chalicer	Eric Maurer
Ushers	Eric Maurer, Martin Hirschfeld
Altar Guild	Carole Francis, Jean James
Flowers	Alex Cole, in memory and thanksgiving for Richard B. Cole
Coffee Hour	Dorn Family

### 2/10/19

8 am Readers	Carole Francis
10 am Readers	Theresa Scharff, Kathy Conway, Barbara Churchill
Chalicer	John Scharff
Ushers	Jeff & Blair Majtyka
Altar Guild	Carole Francis, Theresa & John Scharff
Coffee Hour	Open

## Your prayers are requested for our St. Stephen's parish families listed below:

Sheelagh C. Clarke	Marielou Aranha	Bernard and Nathan	Frances Williams
Tara Foley	The Anderson Family	Marilyn Schilkie	Joan Capaccio
Stephanie Taylor	Michael Orifice	Louis Faccione	Rev. Cork Tarplee
The Pluta-Ehlers Family	Donna Cuddeback	Peter Hersh	Sara Ruth Dorn
Chuck Wepner	Karen Eberhardt	Barbara Churchill	Annette Moreno
Fran Young	Niren Nazareth; Rose	Sandy Prince	Martin Hirschfeld
Odette Bedi	Donna Riggi	Jack Mandall	Sheri & Chris
Chelsea, Larry, Connie	The Hamilton Family	The Hudgins Family	Heloisa & Family

## Rector's Message

The Rev. Paula J. Toland, 22<sup>nd</sup> Rector  
Prepared for Annual Meeting 2019

As I write this message, only ten weeks into my tenure as your Rector, I find it hard to contain the gratitude I have for all of you and this beautifully, wonderfully faithful and faith-filled parish. One of the first things to catch my eye when I was discerning a new call was the “love begets love” phrase prominently displayed on your website. That and the fact that you are a “Believe **OUTLOUD**” community seemed like a personal invitation to enter into your search process, though I did so knowing that sometimes things are not exactly as written. Can you imagine my excitement and joy in learning from you and with you that you do believe these things *and* that you do your best to live them every day? Excitement, joy, and abundant gratitude.

I am so incredibly aware of my own deep gratitude and the abiding sense of joy it brings. To me gratitude is about knowing and acknowledging love in all shapes and sizes, in all kinds of ways. It is centered, rooted, connected to God. It is about knowing who and whose I am. It is about embodied belief in belovedness, which Henri Nouwen said is being a state of being and becoming. Knowing we are loved unconditionally, especially by God, inspires us to live gratefully and brings us such joy that we cannot help but do more to be who it is God created us to be. Belovedness begets belovedness in much the same way love begets love.

But for now back to gratitude...

Gratitude for your love and concern for each other, which is embodied in the many ways you take care of each other, brings a smile to my face and makes my heart sing. And you don't stop there: you actively welcome the newcomer and visitor, sharing what I would call “radical love and hospitality.” I've been told many times by different people that this is a place in which diversity is welcomed and valued, and that is true. It is my delight to witness the same hospitality my family and I have experienced being extended to all who walk through these doors and continuing to extend to many who have left.

Gratitude for all that happens here at St. Stephen's. You take to heart the call to love your neighbor and you are comfortable doing it “up close and personal,” rather than doing what very many suburban parishes do, which is to write checks (though I'm happy we do some of that, too.) Meeting the needs of the community writ small and large clearly is, and has been, a priority for this parish.

Gratitude for your excitement and enthusiasm about discerning together our shared ministry now and in the future. You all know far better than I what the past year has brought, the highs and the lows, the joys and the sadnesses. Focusing on who we are together: an open and affirming congregation that embodies “love begets love”, sharing our hopes and dreams while honoring the rich history of St. Stephen's is a wonderful place and way to be.

I have no doubt that we will grow together in ways hoped for and unexpected, because that is the way of the Spirit who will guide us, nurture us, challenge us. This is exciting and, if we are being completely honest, a bit scary because we can't know for sure what it will look like even as we know things likely will look a bit different than they do now.

At our Annual Meeting we will continue the conversation that began when I first met the members of your vestry and search committee, which grew out of the conversations you had together before then.

We'll do that during our Eucharistic celebration because there is no better time or way to talk about love and gratitude and joy than at Table together. We'll explore a few questions based on the New Testament readings from 1 Corinthians that have been in the lectionary for January 20<sup>th</sup> and 27<sup>th</sup> and February 3<sup>rd</sup>. And we'll invite the Living God to be a part of all that we are and all that we do.

Although we'll have the readings for you at the meeting, I invite and encourage you to take a few minutes between now and then to read and ponder them in your heart. Pray and reflect with the gifts of the Spirit found in 1 Corinthians 12:1-11, the call to community in 1 Corinthians 12:12-31a, and a poetic reminder of what it means to love and be loved in 1 Corinthians 13:1-13. And then come to worship, to be fed, and to listen with open heart and mind as together we take this next step deeper into the heart of God.

I hope and pray our shared ministry brings us the gratitude that leads to sheer joy. Mother Teresa said, *"Joy is prayer; joy is strength: joy is love; joy is a net of love by which you can catch souls."*

Peace & Blessings,

Paula+

# REPORT: ST. STEPHEN'S ANNUAL CHURCH MEETING MINUTES, 2/4/18

Barbara Winson Riedel

February 4, 2018

The Annual meeting was called to order by Rev. Fletcher Harper at the start of the 10 a.m. service.

At the conclusion of the service, the congregation processed to Fellowship Hall, where Annual Reports were distributed. Rev. Harper offered a prayer to begin this next portion of the Annual Meeting. Polls are open and write-ins are possible.

The Minutes of the last meeting were accepted.

- 1) The necrology was read.
- 2) The ballot was presented and reviewed.
- 3) Congratulations to Oyin Owolobi, upon joining the Vestry.
- 4) Roger Riedel will be Property Warden.
- 5) Barbara Riedel will be recording secretary.
- 6) Thank you to Blair Majtyka for her service as she leaves the Vestry.
- 7) Thanks to this year's Convention Delegates, Carole Francis, Linda Soughan and Sue Macbeth.

## Reports of the Committee:

- 1) Preschool, Nancy Siracusa. Nancy reports that the Preschool is very successful and 65% of children enrolled in program are from Millburn. There are some corporate chains moving into the area to compete with St. Stephen's preschool. With the budget is operating at a loss, she is working on making some serious changes to manage it. Dan Van Houten is the new church accountant. Part of this reason for this deficit, is the substantial increase in health benefits, overall benefit package, and the increase in the payment to the church. There has been an increase in tuition and summer camp in 2016. In 2017 there were additional fixed costs; bookkeeping fees, landscaping, health benefits. Nancy thinks this summer program that will attract students. All personnel are full time and receive benefits. Some things are mandated by the State; some mandated by the Diocese. Teachers must work during the summer if they are to receive health benefits. It is a quality program and the community and church recognizes this and thanks Nancy for her leadership. The most need is in the Toddler room where the ratio is 1 to 4. Nancy has done many things for the good of this congregation: kitchen, Fellowship Hall floor, carving out a time for Drumming Camp practice.
- 2) Warden for People and Programs. Maryalice Check. We should be proud of the people in this church and all that we make happen. Maryalice highlighted a few: IHN, Christine's kitchen, Senior Luncheon ministry, Papermill benefit, Shrove Tuesday pancake supper. Let's not underestimate what we are doing here. Let's all pitch in and contribute.
- 3) Stewardship – Fran Taber. Thirty pledging members amounted to \$124,880 for the year. You can always pledge. Thank you to Dave Van Houten who has changed our understanding of our finances. Thank you to Fran for her presentations about pledging, which inspired people to have thoughtful pledges. Don Stanford was our treasurer for 6 years. When Rev. Sheelagh resigned, Fran asked Don to come back and has done all of the modeling for the budgets this year. Finance Committee meets monthly to review all of the budgets. Alex Cole, Nancy Sieffert, Jeff Majtyka, Fran Taber.

4) Presentation of the Budget by Don Stamford

Church Budget:

The budget is in a solid financial position. There are designated accounts that are healthy and able to contribute to church needs if they arise. The pledge amount is down in 2018 from 2017 however the actual finances are almost the same as this 2018 amount. A number of families have left the church. Rev. Sheelagh completed her total 2017 pledge before leaving. Many people increased their pledge. We are benefitting financially from not paying a full time Rector's salary. Most of our budget goes to paying staff. April 1<sup>st</sup> is our target date to have a priest, and we have budgeted conservatively for that.

Cemetery Budget:

There were much higher expenses at the property. Much of the expenses are due to landscaping and insurance. The budget is prudent. If the market continues well, it should be manageable. Two years ago the Finance Committee stopped paying a monthly ongoing maintenance fee. There are 2 church trusts that are for the benefit of the Cemetery. The church cottage is still rented.

5) Other Annual Reports:

Kim Williams, Choir Director, thanked the Vestry for their work. The choir is doing their best to give back to the congregation. She has received the input of what the congregation would like changed and they are looking at ways to implement some changes. Thank you to Kim for her participation in the Martin Luther King celebration at Wyoming Presbyterian Church.

There is a correction to the Ushers Report to add Heloisa Rooney as an Usher.

6) Recognition and Thanks to a Variety of Persons:

The Vestry, Claire, Heloisa, Kim and Supply Ministers – have all kept us going. Thank you. A special vote of thanks to Maryalice for all that she has done and continues to do.

7) Margo Greenfield and Sheelagh Clarke have worked with the Vestry during this transition process with Canon Jacobs and the Diocese.

8) The ballot was presented at the beginning of the meeting. It is as follows:

Warden for Property, 1 year term expires February 2019	Roger Riedel
Warden for People and Programs, 1 year term expires February 2018 Continuing through February 2019	Maryalice Check
Vestry Member, 3 year term, expires February 2020	Oyin Owolabi Eugene Foley
Recording Secretary, 1 year term, expires 2019	Barbara Riedel

Representative to Diocesan Convention:

Delegates: Linda Soughan, Carole Francis, Sue Macbeth  
Alternate Delegates: Barbara Churchill, Blair Majtyka, Heloisa Rooney

Nominating Committee: Linda Soughan, Roger Riedel, Susan Dinan, Oyin Owolabi

Continuing Leadership, term expires February 2020: Fran Taber, Kira Hanson

Our polls have been opened for 2 hours. A motion was made that we accept the ballot by acclimation. Seconded. Unanimously accepted.

- 9) A Closing Prayer, from the Book of Common Prayer, was read by Mary Alice and the meeting was adjourned at 12:05.

**REPORT: WORSHIP STATISTICS, 2018** as reported for the Annual Meeting in 2019

<b>Total Services:</b>	<b>2018</b>
Sundays – Holy Eucharist	74
Weekdays – Holy Eucharist	2
Private Communion	1
Other Services	5
Baptisms	0
Confirmations	0
Marriages	0
Burials	3
<b>Attendance:</b>	
Easter Sunday	73
Christmas Eve/Day	123
`	
Total Attendance	2282
Average Sunday Attendance	35
Average Sunday July - August	31
Average Sunday Sept - June	36

**Baptisms:** None

**Confirmation:** None

**Marriage:** None

Renewal of Marriage Vows: Kira Hanson and Peter Wick, September 23, 2018

**Burials:** William E. Eldridge, January 12, 2018  
Richard Bruce Cole, February 3, 2018  
Peter George Vrahnos, March 17, 2018

**Attendance by Month**

	Total Sunday	Number of Sundays	Average Sunday	Total Other
January	132	4	33	0
February	150	4	38	224
March	120	4	30	101
April	231	5	46	0
May	137	4	34	0
June	137	4	34	9
July	153	5	31	0
August	126	4	32	0
September	170	5	34	0
October	133	4	33	0
November	106	4	27	4
December	222	5	44	136

## **REPORT: WARDEN FOR PEOPLE AND PROGRAMS, 2018**

**Maryalice Chech**

For most of last year, the Search Committee and Vestry worked diligently looking far and wide for a new Rector for St. Stephen's Church. Going through a painstaking process designed by the Diocese to help parishes through a step by step plan to prepare them to make the right decision on their next rector.

During this transition process, we were blessed to have Rev. Jane Rockman as our celebrant as well as other clergy, Rev. Fletcher Harper and Rev. Robert Morris to get us spiritually through the long transition process.

I am indebted to both the Search Committee and our present Vestry members for all the time and effort they put into this time-consuming process. We all wanted the very best for St. Stephen's and I'm happy to say that from this process, we got to know each other better, learned more of the details of running St. Stephen's Church. And, at the end of November, we were blessed and happily welcomed our new Rector, Rev. Paula Toland and her family to St. Stephen's Church!

Throughout the year, Church School was held for the children of St. Stephen's led by Carole Francis and assisted by Linda Dornfest. I am grateful to Carole for her loyalty to spreading God's words in a way that children understand and create projects associated with the gospel readings.

Events this year included visiting and serving at Christine's Kitchen, a well-attended Easter Egg Hunt, a Welcome Back coffee hour and a coffee hour in honor of Rev. Jane to thank her for all her efforts during the Transition Process. We collected 13 Turkey Dinner Boxes for our Drumming Camp families as well a collection of Angel Tree gifts for the children of the Drumming Camp. Rev. Paula, with assistance from Kim Williams and Theresa Scharff, held a meaningful Blue Christmas service. And we all enjoyed the beautiful and meaningful 5:00pm and 10:00pm Christmas Eve services.

St. Stephen's continues to be a tight knit community which opens their arms every Sunday to new people walking into our beautiful sanctuary with friendly faces and warm hugs. We may be small in numbers, but we are a mighty parish! Invite your friends to come and experience the warmth!

## **REPORT: WARDEN FOR PROPERTY, 2018**

**Roger Riedel**

This is my first experience as Warden, so I had a lot to learn. Fortunately, Dick Cole, our “godfather of Wardens” had saved detailed records of his years of service. My transition to responsibility was made so much easier thanks to Alex Cole.

We were fortunate in that nothing extraordinary needed attention for any of our buildings. However, we did have some surprises. The weather this past year brought a record-breaking amount of rain and two very severe storms. Due to exceptionally high winds and soft ground, trees were uprooted. Many trees fell in the cemetery affecting not only the grounds but closed the cemetery roads. Fortunately, no graves were disturbed or wires down or property damaged. Quality Landscaping is responsible for all lawn and leaf maintenance and snow and tree removal. They were able to clear the roads almost immediately, opening the cemetery and access to the Mausoleum.

We did realize two significant improvements in 2018. The most conspicuous change was the long-awaited complete restoration of the beautiful stained-glass windows of the Narthex doors by Jersey Art Stained Glass. These doors were a gift to commemorate the passing of a young wife and mother, Michelle Reich by her husband, Larry.

The second improvement was hiring a part-time sexton, a much needed job for our church. Peter Wick accepted this position. Peter is a man of many talents. He makes himself available most any time to address minor emergencies. He has proved invaluable, taking on weekly responsibilities and completing special projects.

Rev. Paula Toland was due to arrive November 12<sup>th</sup>. That became our challenge. I know that whenever I moved to a new address I expected to walk into a “broom clean” residence. That gave us about six weeks to accomplish that goal. She asked only two things of us: Painting - her daughter’s bedroom and the kitchen island; and returning the church offices to their previous locations. Home Depot had the paint and we had the brushes. After many dump-run trips and lots of heavy lifting by dedicated volunteers we made it happen by the grace of God. On November 12, the Tolands arrived to a warm welcoming and beautiful new home. I am grateful to everyone for their tireless commitment.

I look forward to 2019.

## **REPORT: PRESCHOOL, 2018**

**Nancy Siracusa**

The preschool had another successful year fulfilling a mission of the Church to provide affordable child care for families in the community and surrounding areas. We continue to enroll children four months to six years of age to attend our program between the hours of 7AM to 6PM Monday thru Friday, September through June. We continue our program into the summer with a summer camp for seven weeks. We have a diverse group of families in attendance at our preschool with 85% of those children living in Millburn/Short Hills. St. Stephen's is a unique nurturing, stimulating educational environment where children learn about different people and cultures early in life. The Parent's Association yearly hosts a wonderful International Fair in May to celebrate our diversity.

We currently have 83 full time children enrolled in our six different classes. Each classroom has children from diverse backgrounds and with a range of learning needs. We continue to employ 26 full and part-time individuals who love, respect and care for children and plan daily to establish an environment that is conducive to learning. We adapted our curriculum and assessment to meet the NJ Preschool Expectations for young children and continue to strive to operate our school in a manner that is developmentally appropriate for the children we serve. We continue the school's established philosophy that "play", is an important vehicle for children's social, emotional, and cognitive development, as well as a reflection of their development.

We work very hard to have a respected reputation in our community. Spaces that become available in our program are filled from our lengthy waitlist. Enrolled parents continue to be our best source of advertising. As of this writing 75% of our spaces for the 2019-20 school year are enrolled.

# REPORT: MUSIC DIRECTOR, 2018

Kim Williams

## Highlights of the 2018 Music Program

- Our year began with deep sadness at the passing of our beloved parishioner and longtime choir member, Dick Cole. His memorial service on February 3<sup>rd</sup> was a fittingly beautiful musical tribute to his life. The Senior Choir was joined by 20+ members of the Summit Chorale, including their director Thomas Juneau, to sing works by Brahms, Bach, and Faure.
- Members of the Senior Choir continued to present music each Sunday from a variety of styles and historical periods. The children's choir also presented anthems several times throughout the year, including some collaborations with the Senior Choir. The children's choir also ventured into the world of drumming this year, sometimes accompanying congregational and Senior Choir songs. Senior Choir members were honored with red carnations on Choir Appreciation Day, while the Children's Choir members received certificates.
- The Palm Sunday service incorporated various percussion instruments in the passion reading at the end of the service.
- Several parishioners provided beautiful and uplifting offertory and communion selections during the choir's summer vacation.
- The Lenten and Advent seasons featured communion meditations at the piano by John Schucker.
- Our sixth annual Drumming Camp for the children in the PATCH program was held August 20–24. Lead teacher Ya'-Yah Kamate, assisted by music director Kim Williams, guided the participants, ages 7 to 14, in learning and presenting a program about Nelson Mandela's life. The final performance of drumming, dancing and spoken parts was attended by many family members of the PATCH kids, as well as several parishioners.
- This year's Blue Christmas service on Dec. 21 featured meditative and reflective songs congregational songs led by Kim Williams.
- The Family Christmas Eve service included music by the children's choir. Parish organist John Schucker and guest guitarist Flip Peters accompanied the Senior Choir at the 10:00 p.m. Christmas Eve Festival Eucharist and presented pre-service music. Parishioner Peter Wick also accompanied hymns on trumpet.

Thank you to the St. Stephen's Senior Choir members and organist John Schucker who work each week to provide music that uplifts and inspires our congregation. Your steadfastness and dedication is greatly appreciated!

### **2018 Senior Choir**

Alex Cole  
Julia Dorn  
Kira Hanson  
Harriet Jernquist  
Barbara Riedel  
John Scharff

Theresa Scharff  
John Soughan  
Fran Taber  
Peggy Thompson  
Peter Wick

### **2018 Children's Choir**

Audrey Wade  
Michael Williams-Owolabi  
Mischa Williams-Owolabi  
Mitchell Williams-Owolabi

### **Instrumentalists**

Steve Moran  
Deryck Rugbeer  
Peter Wick  
Michael Williams-Owolabi

## **REPORT: ALTAR GUILD, 2018**

**Theresa Scharff**

The Altar Guild membership during 2017 - 2018 included the following: Julia Dorn and Theresa Scharff as co-directresses, Alex Cole, whose guidance and expertise continue to be invaluable, Jean James to whom we are ever grateful for her care of the altar linens, long time members Nancy Seiffert, Carole Francis, and Eugene Foley. Other invaluable members include Allison Walker, John Scharff and Maria Nazareth, our most recent member.

Altar Guild also owes gratitude to Jane Rossiter for her steady contributions of covered cans used for flower delivery after Sunday services. We are also grateful to Paul Boegerhausen and his long time commitment to hanging the steeple Christmas wreath. Thanks also to Eric Maurer who has donated and delivered the sanctuary Christmas trees for so many years. Thanks to all who have helped prepare the church for Holy Week and Easter as well as decorating for Christmas. Finally, Altar Guild is grateful to all those who donate flowers to the glory of God each week.

## **REPORT: LECTORS AND CHALICERS, 2018**

**Barbara Winson Riedel**

Our church services are enriched by Lectors and Chalicers. Lectors read assigned passages from Scripture, Psalms and Prayers of the People during worship services. Chalicers assist in distributing the wine during communion and serve as needed at the altar. These ministries are a valuable part of worshipping together.

Our Lectors for this year were: Allison Walker, Barbara Churchill, Barbara Winson Riedel, Carole Francis, Felder Dorn, Fran Taber, Fran Young, Jean James, Kathy Conway, Katie Wade, Kira Hanson, Ladi Owolabi, Michelle Ellingham, Nancy Sieffert, Oyin Owolabi, Peter Wick, Shaun Landers and Theresa Scharff.

Our Chalicers for this year were: Eric Maurer, John Scharff, John Soughan, Roger Riedel and Sheelagh C. Clarke.

If you are interested in joining this ministry, please contact Barbara Winson Riedel at [bwinsonriedel@gmail.com](mailto:bwinsonriedel@gmail.com) or 201-906-2712.

## REPORT: USHERS, 2018

Roger Riedel

Our Ushers are the face of St. Stephen's. Visitors and new members nearly always remark on their first experience of a feeling of welcome and warmth. We are blessed with a dedicated team of couples and individuals that serve us and our visitors, at every service.

If you are interested in being an Usher, please contact Roger at [rwrrthings@optonline.net](mailto:rwrrthings@optonline.net).

Thank you to the Ushers. We appreciate their role in this vital ministry.

Eric Maurer

James and Katie Wade

Jeff and Blair Majtyka

Maryalice Chech

Tim and Kathy Conway

Paul Boegershausen

Shaun and Lisa Landers

Martin Hirshfeld

Kira Hanson

Ladi and Oyin Owolabi

Steve Moran

Roger and Barbara Riedel

Heloisa Rooney

## REPORT: DRUMMING CAMP, August 20 – 24, 2018

Fran Taber & Kim Williams

**Background:** for the 6<sup>th</sup> consecutive year, St. Stephen's Episcopal Church, Millburn was proud, happy and blessed to host Summer Drumming Camp. Once again, judging by the campers' feedback, the 2018 camp was a terrific success. Fourteen children from families in Newark attended, gathered from families in which someone is incarcerated.

The campers spent the afternoons and evenings engaged in a variety of activities, including:

1. African drumming and dance instruction, led by Yah-Ya Kamate, master drummer and Alvin Ailey dance instructor, assisted by Kim Williams.
2. Arts and crafts, led by Gesine Ehlers, with assistance from Eugene Foley and Theresa Scharf.
3. Sports and games, led by counselors Drew Newman, Phoebe Holt-Reiss, Rammie Rugbeer, JaTaria Monroe, assisted by counselor-in-training Trevor Labator.

**Camp Co-Directors:** Gary Jones, Fran Taber, Kim Williams, and volunteers included Barbara Riedel. In past years, Rev. Sheelagh Clarke was the priest on site. She helped to found the camp and obtained funding but she left St. Stephen's after Drumming Camp 2017, so this year we hosted with no priest. We told the families and campers we would try to hire a Drumming Camp fan as our new priest, and we look forward to 2019 when Rev. Paula Toland will help to lead Drumming Camp and will share the experience.

**Transportation and Planning:** As in past years, Delouise Monroe recruited the children and gathered their registration forms and insurance cards. Carl Clemons provided van service, and his daughter attended as well. Delouise Monroe served as daily onsite counselor and bus chaperone. Rev. Pam Bakal of Grace Church Nutley (President of the Prison Ministry) helped with planning calls and advice.

**Daily Schedule** – each day had a name and a sign, thanks to Gary Jones: Marvelous Monday, Terrific Tuesday, Wonderful Wednesday, Thankful Thursday, and Freedom Friday. Campers were divided into 2 groups: younger and older:

3:30 pm	Vans arrived. Snack. Outdoor play.
4 – 5 pm	Drumming - younger campers. Art - older campers.
5 – 6 pm	Drumming - older campers. At end of class, Parish Hall tables were rearranged for dinner. Art - younger campers.
6 – 6:30 pm	Dinner. In 2018 we sang the “Johnny Appleseed” grace each night, and the campers liked it.
6:30-7:15 pm	Outdoor sports and games. (Thursday: s’ mores on the fire - Suzanne Holt and daughter Phoebe)
7:15 pm	Circle time. Vans arrive.
7:30 pm	Vans leave.

**Last Day - Friday:** Families were invited to attend the campers’ performance, followed by a family picnic in the (air-conditioned) Parish Hall, and many St. Stephen’s members jumped in to help prepare/serve the large meal.

After dinner Kim Williams hosted a campers’ circle with their families watching, and invited them to name their favorite parts of camp. They applauded Sarah Ruth Dorn and the kitchen volunteers for all the good food all week. Each camper received two backpacks filled with school supplies and snacks, donated by the parishioners of Wyoming Presbyterian Church.

Wyoming Presbyterian knows our Drumming Camp, and on MLK Day, 2018 they borrowed St. Stephen’s’ drums and hired Yah-Ya to teach African drumming as part of their celebration of Dr. King’s legacy. They were enthusiastic about being part of Drumming Camp and provided generous quantities of school supplies the campers drummers needed for the coming school year.

**Food:** Sarah Ruth Dorn planned the menu, managed the cooking with help from many, many assistants and arranged deliveries from Pizzetta’s, Peter’s and the Millburn Diner. The children gave the food high praise, and once again it was a lesson in frugality.

**Funding:** Thanks to a connection made by Rev. Sheelagh Clarke, St. Stephen’s Drumming Camp is funded by a grant from St. Stephen’s of Kansas Charitable Trust, Robert Wise, Trustee. Mr. Wise says Rev. Sheelagh “...inspired my passion to do something big” at St. Stephen’s and we’re grateful for his help and support. In 2018 we received a \$10,000 grant from St. Stephen’s of Kansas, and still have a reserve with which to start 2019 plans.

**Related efforts: in 2018 two related St. Stephen’s ministries benefited our Drumming Camp families:**

Thanksgiving Turkey Box Project - We always gather turkey dinners in boxes and distribute the boxes to local missions. This year each Drumming Camp family received a turkey dinner in a box.

Angel Tree - Every year the congregation provides Christmas gifts to children in needy families. This year, those gifts went specifically to the children in the Drumming Camp families.

**We’re looking forward to Drumming Camp 2019, with the continued support of St. Stephen’s members.** As Suzanne Holt said, “you never know when you might do or say something that changes a child’s life.”

## **REPORT: INTERFAITH HOSPITALITY NETWORK (IHN), 2018**

**Margo Greenfield**

St. Stephen's has joyfully served as a host congregation for IHN – The Interfaith Hospitality Network of Essex County – since its inception in the late 80's when we thought family homelessness was a temporary problem. Host congregations convert classrooms and halls to living spaces to provide a week of hospitality to families struggling to find affordable housing. IHN's professional staff provide screening, transportation and case management from their day center in Montclair.

St. Stephen's has always hosted during the schools spring vacation week when classrooms are available for conversion to family bedrooms. Despite a smaller congregation, we hosted three families in April 2018. Two dozen parishioners, former parishioners, children and friends prepared and provided meals, entertained children, stayed as overnight hosts and offered warmth and welcome. We were happy to welcome the partnership of members of Church of the Latter Day Saints who provided meals for several nights.

This year, the vestry has determined that we will be unable to host given the congruence of our allotted week with Holy Week, our reduced numbers and the myriad challenges facing our new rector and administrator. Sadly, this comes at a time when IHN is finding other congregations unable to support this mission and are forced to house families in a local motel. Meanwhile, we are exploring joining volunteers at another area congregation later in the year so as not to interrupt 30 years of a ministry integral to our history, identity and sense of mission.

We remain committed to the IHN mission and will continue to explore meaningful ways to contribute to this ministry, whether in a new structure of in-person support, or a financial contribution.

## **REPORT: FRIENDS OF MUSIC, 2018**

**Peggy Thompson**

Our acclaimed BAROQUE-STYLE TRACKER ORGAN was designed and built in 1970 for the historic Gothic Revival interior of Saint Stephen's Church by the noted German organ builder RUDOLPH VON BECKERATH, a leader in the 20th-century revival and further development of the mechanical action of Bach's time, which had been considerably eclipsed by the introduction of modern electrical action. Members of our Organ Committee traveled to hear many organs in the U.S. and Canada before enthusiastically acclaiming BECKERATH as the clear choice for St. Stephen's. In the talented hands of our Organist, John Schucker, our Beckerath beautifies our worship services and through the Friends of Music (now in its 49th year) offers a music ministry to the larger community with recitalists from near and far who relish the opportunity to perform here.

FRIENDS OF MUSIC AT SAINT STEPHEN'S was organized to help support the organ by managing and maintaining the recital series. Since admission donations alone cannot cover expenses, the recital series has always relied on the support of our Friends of Music—mostly but not exclusively parishioners. Nor could Friends of Music function without the help of our volunteers both before and at each recital and the reception afterward.

Our annual ORGAN RECITAL SERIES features an opening recital in the fall and a second recital in the following winter or spring. Our 2017-18 season concluded with the February 18, 2018, recital by Christopher Houlihan, acclaimed as a "Rising Star" by The Diapason (American Guild of Organists' magazine) in 2015 and the winner of numerous organ competitions. He studied with John Rose at Trinity College and with Paul Jacobs at the Juilliard School, where he earned a Master's degree. In the spring of 2017 he was appointed to the John Rose College Organist-and-Directorship distinguished Chair of Chapel Music at Trinity College, Hartford.

The current 2018-19 recital series opened on November 4, 2018, with a recital by our gifted friend Trent Johnson, Organist & Assistant Director of Music at All Souls Unitarian Church in NYC, and Music Director and Conductor of the Oratorio Singers of Westfield, NJ. He is a graduate of the Peabody Institute of Johns Hopkins University and the Juilliard School. An active recitalist, he has also recorded for Albany Records and is a frequent collaborator with brass instrumentalists. As a composer he has written numerous works for chorus and orchestra, as well as concertos, chamber music, song cycles, piano works and organ pieces. In 2017 the world premiere of his opera *Kenyatta* thrilled the audience at the NJ Performing Arts Center in Newark. Trent is the recipient of grants from Meet the Composer, funding from the NEA, and a composition award from the American Academy of Arts and Letters.

KEEPING THE RECITAL SERIES GOING involves many people behind the scenes and at the recitals and Meet the Artist receptions afterwards. Check the back of the program for details of Robert McCormick's recital coming up on February 10 and get inspired to join the supporters of our organ for the music, the fellowship, and the satisfaction!

## REPORT: COFFEE HOUR, 2018

Heloisa Rooney

During 2018, approximately 20 families and groups generously hosted Coffee Hour, celebrating anniversaries, birthday, holidays or just being part of the church community. Everyone looks forward to sharing their favorite bake goods with others.

Coffee hour is a place to welcome visitors and new members, catch up with each other, sign up for upcoming events, get ready for a committee meeting or just enjoy being part of the St. Stephen's family. It's also a way to minister to those who need a kind friend.

Each week volunteers served a variety of foods, along with juice, milk, coffee and tea. The church provided all paper products, coffee, tea and sugar. To sign up to host coffee hour, sign-up sheets are posted outside of the parish hall on the bulletin board. On Sundays when no one has volunteered to host, coffee and tea will be served. Thank you to everyone who hosted in 2018!

## REPORT: FOOD BARREL, 2018

Felder Dorn

Our food barrel is located in the Narthex by the rear door to the Church, ready to be packed with nonperishable items such as: CANNED MEAT, CANNED BEEF STEW, CANNED TUNA, PEANUT BUTTER, JELLY, CANNED FRUIT, RICE, DRIED BEANS, 100% FRUIT JUICE, CANNED VEGETABLES, POWDERED MILK or PARMALAT, COLD and HOT CEREALS, CANNED SOUPS, MACARONI and CHEESE, CANNED OR INSTANT POTATOES, COFFEE and TEA.

The contents of each full food barrel at St. Stephen's Church are given to the food pantry at Apostles' House in Newark. The food pantry helps to alleviate hunger in our county by serving Families and individuals referred to Apostles' House by social agencies and churches. The performance history of the food barrel program is reflected in the table below. The program suffered from a precipitous drop in church membership in 2017 that included some major contributors to the food barrel. The 2018 result at least suggests that a comeback may be in progress. This is an important mission of our church to which everyone may contribute, and I hope that we all will work together to make 2019 the year of the bulging food barrel!

Sara Ruth, Julia, and I appreciate the opportunity to work with you – and enjoy watching our barrel benefit from your generosity Sunday after Sunday.

Year	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
# times Barrel was filled	13	12	28	29.5	29	23	21	20	20	16	10
# of discrete items	1721	1454	3705	3588	3412	2733	2540	2758	2798	2331	1230

## **REPORT: CHRISTINE'S KITCHEN, 2018**

**Deryck Rugbeer**

In 2018 we hosted Christine's kitchen twice, on January 6<sup>th</sup> and June 2<sup>nd</sup>.

The food was outstanding, the volunteers did a wonderful job with serving and attending to the guests.

Many of the guests look forward to St Stephen's hosting's due to the quality of the food we provide and they always express this to me.

I would like to thank the following people for their service in providing food/supplies and/or volunteering their time.

Kolette Kleber  
Carole Francis  
Jane Rossiter  
Margo Greenfield  
Lucille Rugbeer  
Nancy Sieffert  
Judy B  
Suzanne Holt  
Claas Ehlers  
Linda Soughan  
Susan Dinan  
Sheelagh Clark  
Heloisa M.C. Rooney  
Steve Moran  
Theresa Scharff  
Sara Ruth  
Jean James  
Sue Macbeth

## St. Stephen's Preschool 2019 Proposed Budget

	2018 Budget	2018 Actual	2019 Budget
<b>Income</b>			
Total Tuition	903,000.00	916,043.96	970,380.00
Reserve Deposits	0.00	11,000.00	5,500.00
Registration Fee	5,000.00	6,600.00	6,500.00
Registration Fee - Summer	0.00	0.00	0.00
Summer Camp Tuition	100,000.00	103,519.20	100,000.00
T-Shirts	100.00	273.00	275.00
PreSchool Fund Raising	0.00	2,677.43	0.00
Teacher Gifts	0.00	2,870.00	0.00
70100 · Misc. Income		515.00	
Late Payment Fees	0.00	275.00	300.00
70200 · Interest Income	145.00	134.12	151.00
<b>Total Income</b>	<b>1,008,245.00</b>	<b>1,043,907.71</b>	<b>1,083,106.00</b>
<b>Salary Expense &amp; Benefits</b>			
Salaries & Benefits	654,205.00	623,271.28	631,022.63
FICA & Medicare Expense	50,046.74	44,931.98	48,261.00
Health Insurance	102,753.00	92,611.27	75,604.00
Dental Insurance	0.00	694.00	0.00
Disability Insurance-IRP Expens	0.00	687.75	0.00
403B- Employer Contribution	39,939.00	35,386.37	41,057.00
Workmens Comp. Insurance	7,500.00	9,579.79	8,100.00
Health Insurance - HSA	8,200.00	8,199.83	4,000.00
<b>Total Salary Expense &amp; Benefits</b>	<b>862,643.74</b>	<b>815,362.27</b>	<b>808,044.63</b>
<b>School Operations</b>			
Summer Camp	1,000.00	459.55	800.00
Sanitary Products	0.00	670.10	0.00
Food Serving Products	1,400.00	544.55	850.00
Janitorial Supplies	7,000.00	6,688.43	8,000.00
Food	1,200.00	966.41	1,400.00
Health Care Related Supplies		594.81	600.00
Paper /Chem. Consumable Supplie	200.00	1,399.48	1,200.00
Educational Consumable Supplies	700.00	2,283.47	2,300.00
Educational Equipment	1,000.00	1,405.90	1,800.00
Educ. Events & Enrichment	0.00	1,664.40	1,500.00
Janitorial Cleaning Services	0.00	2,642.74	900.00
Landscaping	12,000.00	11,550.00	12,000.00
<b>Total School Operations</b>	<b>24,500.00</b>	<b>30,869.84</b>	<b>31,350.00</b>
<b>Office &amp; Administrative</b>			
Liability Insurance	21,000.00	20,818.88	21,000.00
Membership Fees	0.00	0.00	100.00
Training - Staff	1,000.00	1,695.00	1,000.00

Office Supplies	1,000.00	1,420.94	1,600.00
Licensing Fees	150.00	287.00	300.00
Advertising	250.00	0.00	250.00
Accounting/Bookkeeping Services	20,000.00	17,942.50	19,000.00
Bank & Credit Card Fees	1,700.00	1,104.86	1,000.00
6560 · Payroll Expenses	3,000.00	2,589.20	2,700.00
Postage	150.00	90.73	100.00
<b>Total Office &amp; Administrative</b>	<b>48,250.00</b>	<b>45,949.11</b>	<b>47,050.00</b>
<b>General &amp; Administrative</b>			
Building Janitorial Maintenance			
Building Repairs & Upgrades	10,000.00	20,781.07	10,200.00
Building Janitorial Maintenance			14,000.00
Signage		170.00	
69000 · Miscellaneous Expense	2,000.00	1,711.22	1,600.00
Church General & Administrative	120,000.00	110,000.00	120,000.00
<b>Total General &amp; Administrative</b>	<b>132,000.00</b>	<b>132,662.29</b>	<b>145,800.00</b>
<hr/>			
<b>Total Expenses</b>	<b>1,067,393.74</b>	<b>1,024,843.51</b>	<b>1,032,244.63</b>
<hr/>			
<b>Net Income</b>	<b>-59,148.74</b>	<b>19,064.20</b>	<b>50,861.37</b>
<hr/>			

## St. Stephen's Cemetery & Mausoleum 2019 Budget

	2017	2017	2018	2018	2019
	Actual	Budget	Actual	Budget	Budget
<b>Income</b>					
4100 · Inc. Cemetery Tr. Int & Sales %	26,804.68	27,000.00	28,490.36	29,000.00	28,500.00
4105 · Income Mausoleum Trust Interest	6,210.90	8,000.00	4,008.95	9,000.00	4,000.00
4110 · Income Cemetery Cottage Rent	8,000.00	9,600.00	10,400.00	9,600.00	9,600.00
4115 · Income Cemetery Lot Sales	15,399.12	4,000.00	2,082.50	5,000.00	2,000.00
4120 · Income Cemetery Intern & Grave	967.57	3,000.00	1,088.82	3,000.00	1,100.00
4125 · Income Cemetery Found/Headstone	1,542.24	600.00	3,183.12	1,000.00	3,100.00
4140 · Income Comm fr Memorial Prop	13,194.35	13,000.00	13,920.98	13,000.00	14,000.00
4145 · Income M&P Pass thru-Trust-Cryp	0.00		0.00	0.00	0.00
4150 · Income Other	248.90		0.00	0.00	0.00
4160 · Bank Interest	1.07		1.31	0.00	0.00
<b>Total Income</b>	<b>72,368.83</b>	<b>65,200.00</b>	<b>63,176.04</b>	<b>69,600.00</b>	<b>62,300.00</b>
<b>Expenses</b>					
<b>Administrations &amp; Other</b>					
5100 · Pulications/Assoc Dues/Fees	433.00	175.00	304.00	300.00	310.00
5102 · Insurance	16,482.41	24,500.00	22,603.36	22,600.00	23,043.00
5105 · Insurance - Workmans Comp	5,653.17	30.00	0.00	30.00	0.00
5108 · Bank Fees	24.00		24.00	0.00	25.00
5120 · Statutory Percentage tfr- Trust	0.00	992.00	0.00	992.00	0.00
5140 · DIT Management Fees	5,580.99		5,683.81	0.00	6,030.00
5150 · Misc Expenses	67.44	50.00	178.56	100.00	250.00
<b>Salary &amp; Benefits</b>					
5170 · Salary - Janitorial & Cleaning	2,100.03	2,100.00	2,100.02	2,100.00	2,142.02
5171 · FICA	125.23	83.00	130.26	100.00	132.87
5172 · Medicare	29.26	47.00	30.42	30.00	31.00
<b>Repairs &amp; Maintenance</b>					
5201 · Mausoleum Repairs	2,447.19	500.00	2,970.00	500.00	500.00
5203 · Mausoleum Supplies	0.00	200.00	0.00	200.00	200.00
5205 · Mausoleum Maintenance	0.00	1,200.00	312.50	1,200.00	318.75
5207 · Mausoleum Pest Control	910.00	1,100.00	665.02	1,100.00	678.00
5209 · Mausoleum Sec Sys- Elev/Fire Al	2,162.24	1,600.00	2,178.80	1,600.00	2,222.38
5211 · Elevator - Quarterly Maintenanc	3,726.72	4,500.00	5,440.65	4,500.00	5,549.00
5213 · Elevator - State Inspection	409.00	1,020.00	258.00	1,020.00	325.00
5215 · Landscap Mnthly Maint/Snow Remo	26,493.82	24,333.00	30,594.92	24,333.00	24,829.00
5217 · Cottage - Maintenance & Repairs	235.55	100.00	0.00	100.00	100.00
<b>Utility</b>					
5210 · Cottage Valve House Electric	202.25	300.00	1,224.19	300.00	1,248.00
5250 · Mausoleum - Electric	6,853.29	6,500.00	6,430.25	6,500.00	6,558.00
5252 · Mausoleum Water - Cemetery Maus	626.49	3,200.00	516.01	540.00	526.00
5254 · Mausoleum Water - Fire Svc/Hydr	2,015.41		2,127.21	2,000.00	2,169.00
5256 · Mausoleum Water - TILE	646.59		982.34	540.00	1,001.00
5258 · Mausoleum Sewer	166.00		166.00	120.00	170.00
<b>Total Expenses</b>	<b>77,390.08</b>	<b>72,530.00</b>	<b>84,920.32</b>	<b>70,805.00</b>	<b>78,358.02</b>
<b>Net Income/Loss</b>	<b>-5,021.25</b>	<b>-7,330.00</b>	<b>-21,744.28</b>	<b>-1,205.00</b>	<b>-16,058.02</b>

**St. Stephen's Church Annual Budget**  
**Summary Financial Data**

	Budget 2018	Actual 2018	Budget 2019
<b>Income</b>			
Pledging Members	\$ 124,880	\$ 127,172	\$ 115,500
Plate	\$ 4,000	\$ 2,946	\$ 4,000
Non-Pledge Donations	\$ 5,000	\$ 4,000	\$ -
Building Users Fees	\$ 3,000	\$ 1,988	\$ 3,000
Special Donations (General)	\$ 4,000	\$ 4,750	\$ 4,000
Pre-School G&A	\$ 120,000	\$ 110,000	\$ 120,000
Cemetery G&A	\$ -	\$ -	\$ -
Miscellaneous/Flower Donations	\$ 5,500	\$ 6,320	\$ 5,500
Gift Cards			
2018 Reserve Carry-Over	\$ -		\$ 7,846
<b>Total Income</b>	<b>\$ 266,380</b>	<b>\$ 257,176</b>	<b>\$ 259,846</b>
<b>Expense</b>			
All Salaries, Benefits, Deductions	\$ 177,203	\$ 100,040	\$ 176,762
Diocesan Pledge	\$ 19,700	\$ 21,033	\$ 20,000
Office Expense and Staff Support	\$ 16,000	\$ 19,505	\$ 12,197
Utilities	\$ 20,300	\$ 17,319	\$ 22,537
Insurance	\$ 16,067	\$ 17,304	\$ 17,400
Education	\$ 1,100	\$ 25	\$ 1,100
Evangelism and Communication	\$ 1,400	\$ 4,105	\$ 1,970
Social Ministry	\$ 1,800	\$ 2,544	\$ 1,800
Worship and Music	\$ 2,665	\$ 5,905	\$ 4,540
Gift Cards	\$ -		\$ -
Parish Life and Events	\$ 600	\$ -	\$ -
Property Repairs and Maintenance	\$ 11,400	\$ 16,611	\$ 9,800
<b>Total Expense</b>	<b>\$ 268,235</b>	<b>\$ 204,392</b>	<b>\$ 268,106</b>
<b>Variance</b>	<b>\$ (1,855)</b>	<b>\$ 52,784</b>	<b>\$ (8,260)</b>